

POWER GRID CORPORATION OF INDIA LIMITED

(A Government of India Enterprise)

CIN: L40101DL1989GOI038121

Regd. Off.: B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi- 110016

Phone. No. 011-26560112, Fax: 011-26601081

Corp. Off.: "Saudamini", Plot No.-2, Sector-29, Gurgaon, Haryana-122002

Phone No.: 0124-2822000, 2823000, Fax:0124-2571762

Website: www.powergridindia.com, Email ID: investors@powergrid.co.in

Ref:PGC/PHY/DEMAT1

Sub.: BSE & NSE Circulars to Listed Companies - Amendment to Regulation 40 of SEBI (LODR) Regulations, 2015. (Cir. No. LIST/COMP/15/2018 dated July 05, 2018 & NSE/CML/2018/26 dated July 09, 2018, respectively)

Dear Shareholder(s),

This is in response to the Notification & Circulars stated above informing about amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette Notification dated June 8, 2018 has mandated that transfer of securities would be carried out in dematerialized form only with effect from December 5, 2018.

According to the Notification & Circulars, with effect from December 5, 2018, Company/ RTA (KARVY) shall reject any request for effecting transfer of securities unless the securities are held in the Dematerialized form with a Depository. This restriction shall not be applicable to the request received for transmission or transposition of physical shares.

You may access the aforesaid Circulars from the website of Bombay Stock Exchange and National Stock Exchange using the following link:

- (i) <https://www.bseindia.com/corporates/Displaydata.aspx?Id=cd22b184-1153-4b05-8ad9-d04699161f89&Page=cir>
- (ii) https://www.nseindia.com/corporates/content/eq_listcompanies.htm

In order to dematerialize your shares, please open a Demat Account with any of the Depository Participant (DP) and submit your physical share certificate(s) along with the 'Dematerialization Request Form' (DRF) for dematerialization. DP will then send the DRF and the certificates to the Registrar and Share Transfer Agents i.e. KARVY and an electronic request will also be sent through NSDL/CDSL network reconfirming the same. KARVY will verify the documents and if found in order, the dematerialization request will be confirmed to NSDL/CDSL who will in turn inform your DP. In the books of the Company, your Folio with KARVY will be debited and the account of NSDL/CDSL will be credited in respect of such dematerialized securities. NSDL/CDSL in their electronic records will credit the account of your DP who will then credit your account with the number of securities that have been dematerialized and the securities will thereafter be held in electronic form.

Shareholders, holding shares in physical form are requested to arrange the dematerialization of the said shares at earliest to avoid any inconvenience in future for transferring those shares.

You may also visit website of depositories viz., NSDL or CDSL for further understanding about the demat procedure:

NSDL website: [https://nsdl.co.in/faqs/faq.php \(dematerialization\)](https://nsdl.co.in/faqs/faq.php (dematerialization))

CDSL website: <https://www.cdslindia.com/investors/open-demat.aspx>

In case you have any queries or need any assistance, please contact:

Power Grid Corporation of India Limited Saudamini", Plot No.-2, Sector-29, Gurgaon, Haryana-122002 Phone No.: 0124-2822000, 2823000 Website: www.powergridindia.com Email ID: investors@powergrid.co.in	M/s Karvy Computershare Pvt. Ltd. Unit :Power Grid Corporation of India Limited Karvy Selenium Tower B, Plot No.31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032. Toll Free No.: 1800-3454-001 E-mail : einward.ris@karvy.com
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Thanking you,

Yours faithfully,

For **Power Grid Corporation of India Limited**

Sd/-

Divya Tandon
Chief General Manager & Company Secretary