

# POWER GRID CORPORATION OF INDIA LIMITED

CIN: L40101DL1989GOI038121

Regd. Off.: B-9, Qutab Institutional Area, Katwaria Sarai, New Delhi- 110016

Phone. No. 011-26560112, Fax: 011-26601081

Corp. Off.: "Saudamini", Plot No.-2, Sector-29, Gurgaon, Haryana-122002

Phone No.: 0124-2571700-719, Fax:0124-2571762

Website: [www.powergridindia.com](http://www.powergridindia.com), Email ID: [powergrid@powergrid.co.in](mailto:powergrid@powergrid.co.in)

Date: 21.02.2018

Ref :Follo No./ DP ID- Client ID No.: 1201770100456260

## **FOR IMMEDIATE ATTENTION & URGENT ACTION BY SHAREHOLDERS**

Dear Shareholder(s),

### **Sub.: Transfer of Equity Shares of the Company to the Investor Education and Protection Fund Suspense Account.**

We would like to inform you that dividend declared by the Company from time to time was remitted either electronically or by sending dividend warrants to the registered address of the eligible shareholders. In case of any unpaid/unclaimed dividend, we have sent reminders periodically and also regularly uploaded details of such unpaid/unclaimed dividends on our website and also on the website of the Ministry of Corporate Affairs, before transferring to IEPF.

As per Section 124(5) of the Companies Act, 2013, any unpaid or unclaimed dividends which remain unpaid/unclaimed for a period of seven consecutive years are required to be transferred to Investor Education and Protection Fund (IEPF) established by Central Government. Pursuant to provisions of Section 124(6) all shares, in respect of which unpaid or unclaimed dividend has been transferred to IEPF, shall also be transferred to Depository Participant as may be identified by the Authority.

Ministry of Corporate Affairs has notified "Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) IEPF (AATR) Rules, 2016" effective from September 7, 2016. The said Rules, amongst other matters, contain provisions for transfer of all shares in respect of which dividend has not been paid or claimed for last seven consecutive years or more, to IEPF Suspense Account (Fund) to be opened in the name of the Company.

As per our records it is observed that you have not encashed any warrant/cheque by which dividend was paid/remitted by the Company for seven consecutive years.

We request you to immediately make an application to **Karvy Computershare Pvt. Ltd., Registrar and Transfer Agents of the Company on or before March 21, 2018**. We are furnishing the unpaid/unclaimed dividend payments below:

Warrant No.	Warrant date	Amount Rs.
6718089	24/02/2011	13.00
8162697	07/10/2011	31.00
10253113	23/02/2012	20.00
12135330	08/10/2012	33.00
13125572	04/03/2013	40.00
14093009	10/10/2013	29.00
15091881	19/03/2014	32.00
16037976	09/10/2014	33.00
17032676	19/03/2015	17.00
18033871	06/10/2015	33.00
19031208	16/02/2016	20.00
20031327	06/10/2016	38.00
21000433	02/03/2017	25.00
22003312	04/10/2017	84.00

In case you fail to claim the above dividend, all your shares (whether held in physical or electronic form) will be transferred by the Company to IEPF Suspense Account Fund.

As per the above mentioned Rules, shares held in physical form, are also liable to be transferred to IEPF Suspense Account, by issuing duplicate share certificates and upon issue of such duplicate share certificates, the original share certificate(s) which stand registered in your name will be deemed cancelled and can not be transferred.

The shareholders may further note that the details of all such shareholders shall be uploaded by the Company on its website in this regard and the same shall be deemed as adequate Notice in respect of issue of duplicate share certificate(s) by the Company for the purpose of transfer of shares to the IEPF Suspense Account pursuant to the said Rules. In case shares are held in demat form and are liable to be transferred to IEPF Suspense Account, the Company will give Delivery Instruction Slip to the Depository Participant as may be identified by the IEPF Authority, for transfer of shares to IEPF Suspense Account.

However, Shareholders may please note that they can make claim from IEPF Authority both unclaimed dividend and the shares transferred to IEPF Suspense Account after following the procedure prescribed in the IEPF (AATR) Rules

In case we do not hear anything from you on this intimation letter by **March 21, 2018**, we shall, as per the requirements of IEPF (AATR) Rules, transfer the shares to IEPF Suspense Account as per procedure stipulated in the Rules, without any further notice. **Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and against the shares once the same are transferred to IEPF Authority pursuant to Investor Education and Protection Fund Authority ( Accounting, Audit, Transfer and Refund) Rules, 2016.**

The IEPF Rules and the application form (Form IEPF-5), as prescribed by the Ministry of Corporate Affairs, are available on the website of the Company at [www.powergridindia.com](http://www.powergridindia.com) as also on the website of the Ministry of Corporate Affairs at [www.iepf.gov.in](http://www.iepf.gov.in).

Please feel free to contact the Company / Karvy Computershare Pvt. Ltd. in case you have any queries at their following address / email /telephone number:

<b>Power Grid Corporation of India Limited</b> Company Secretary & Compliance Officer "Saudamini", Plot No 2, Sector-29, Gurgaon, Haryana-122002. Telephone No. 0124-2571968 Email: <a href="mailto:investors@powergrid.co.in">investors@powergrid.co.in</a>	<b>Karvy Computershare Pvt. Ltd.</b> Unit : Power Grid Corporation of India Limited Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032 Toll Free No.: 1800-4258-998 Email : <a href="mailto:ejnward.ris@karvy.com">ejnward.ris@karvy.com</a>
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Thanking you,

Yours faithfully,

For Power Grid Corporation of India Limited

Sd/-

Divya Tandon  
Company Secretary