

**Power Grid Corporation of India Limited**  
(A Government of India Enterprise)  
**NORTHERN REGION TRANSMISSION SYSTEM – III**



Ref: Adv.No.1/NR-3/2018

Date: 30.04.2019

**Sub: Substitute Call Letter for the post of Diploma Trainee(Electrical) & Substitute Offer of Appointment Letter for the post of Jr. Officer Trainee (HR).**

Based on the Written Test (Computer Based Test) conducted on 24.07.2018 for selection for the post of Diploma Trainee (Electrical) & Jr. Officer Trainee(HR), the following candidates are **provisionally** issued substitute Call Letter for the post of Diploma Trainee (Electrical) & Pre-Employment Medical Examination /Offer of appointment letter for the post of Jr.Officer Trainee (HR).

The candidates are advised to appear for Document Verification/Pre-Employment Medical Examination for the post of Diploma Trainee (Electrical) & Pre-Employment Medical Examination for Jr.Officer Trainee (HR).

The short-listed candidate is advised to log-in to POWERGRID website and download joining documents along with Call Letter/Offer of appointment letter wherein schedule for Pre-Employment Medical Examination and joining are mentioned.

The shortlisted candidates are advised to report for Document Verification and Pre-Employment Medical Examination on the Date, Time and Venue as Indicated below:

**Date of Reporting** : 10.05.2019

**Reporting Time** : 09: 00 AM

**Venue** : **Power Grid Corporation of India Limited**  
**Northern Region Transmission System–III,**  
**Regional Head Quarter,**  
**12, Rana Pratap Marg, Lucknow- 226001.**

List of candidates issued substitute call letters for the post of Diploma Trainee(Electrical).

S.No	Roll No.	Registration Id.	Name of The Candidate	Date of Document Verification/Pre Employment Medical examination
1	130110696	805777	Shubham Kumar	10.05.2019
2	140120253	809626	Pankaj Kumar	10.05.2019
3	140120395	807177	Avinash Kumar	10.05.2019
4	120410010	805362	Gokul Bhardwaj	10.05.2019
5	160120127	800510	Nilesh Kumar	10.05.2019
6	120320103	803457	Alakh Niranjan	10.05.2019
7	140520178	808755	Anuj Kumar Gupta	10.05.2019
8	110330120	802254	Rocky	10.05.2019

List of candidates issued substitute Offer of Appointment letter for the post of Jr.Officer Trainee(HR).

S.No	Roll No.	Registration Id.	Name of The Candidate	Date of Medical Examination
1	251030197	805824	Priya	10.05.2019

On successful completion of the document verification process and Pre-Employment Medical Examination candidates shall be issued Offer of Appointment on the dates mentioned against their names. On being found medically fit, they shall be required to join immediately and complete the joining formalities. Substitute Call Letter/Offer Letter for Document verification and other necessary documents of short-listed candidates are available in POWERGRID website [Download from POWERGRID website → Careers → Job Opportunities → Regional Recruitment NR-III → Candidate Login]. They are advised to go through the contents of the letter and its enclosed documents carefully. Further, they are advised to bring the following documents as listed below:

### **LIST OF DOCUMENTS TO BE BROUGHT FOR VERIFICATION**

Documents in original along with one set photocopy (Self Attested):

1. Resume (Download from POWERGRID website – Login page)
2. Provisional call letter for documents verification and pre-employment medical test in case of Diploma Trainee(Electrical) and provisional offer of appointment in case of Jr. Officer Trainee(HR) (Download from POWERGRID website – Login page)
3. 10 (Ten) latest Passport size color photograph. (Write name on the backside of photograph)
4. Following documents in original along with one set photocopy (duly self-attested):
  - i. Date of Birth Certificate – Matric (10th) / Birth Certificate.
  - ii. Educational Qualifications Certificate along with Mark sheets of all years / semesters of following examination.
    - a) Matriculation/ 10th
    - b) Intermediate (if applicable)
    - c) Diploma/Degree (as applicable)
    - d) Any other Qualification
  - iii. Proof of norms adopted by the University/Institute to convert CGPA/OGPA/DGPA into percentage (wherever applicable).
  - iv. Experience/ Service Certificate in the letter head of Company clearly indicating the post held, period of service, gross emoluments, area of experience as proof of post qualification Experience duly certified by Organization concerned (if applicable).
  - v. “Relieving order” from your present employer, in case you are already employed in State/Central/Public Sector/Autonomous undertakings (if applicable).
  - vi. SC/ST Certificate, in the prescribed GOI format from Competent Authority, if applicable
  - vii. Latest OBC (NCL) Certificate in the prescribed GOI format from Competent Authority, if applicable.
  - viii. Declaration Form regarding Non-Creamy Layer status in respect of OBC (NCL) candidates in the prescribed format.
  - ix. Disability Certificate in case of PwD candidate in the prescribed format, if applicable.
  - x. ID proof viz. Driving License/ Passport/ Aadhaar Card/ PAN Card etc.
  - xi. Discharge Certificate, Undertaking and Proforma of Certificate for Employed Officials in case of Ex-Servicemen in the prescribed format, if applicable. (Format available at: [www.powergridindia.com](http://www.powergridindia.com) → Careers → Job Opportunities → Imp Formats.
  - xii. Certificate in the prescribed format issued by Competent Authority in respect of J&K Domicile/ Victims of Riots, if applicable
5. Service Agreement Bond duly signed by candidate and the person standing surety for candidate as per mentioned in the enclosed terms and conditions of appointment. Guideline for executing Service Agreement Bond is enclosed along with the offer. Candidates are advised to study the guidelines carefully before executing the Bond. Candidates may note that they shall not be allowed to join without the Service Agreement Bond completed in all respect (Available in candidate’s login)
6. Character certificates from two different persons not related to candidate from amongst the following:
  - (a) Gazetted Officer of Central or State Government;
  - (b) Member of Parliament/ State Legislature or Municipal Bodies;

- (c) District Magistrate of Sub-Divisional Magistrate;
  - (d) Tehsildar or Deputy Tehsildar;
  - (e) Principal of the recognized Educational Institutions last attended
7. Attestation Forms (4 in numbers) duly filled and signed by any of the persons as mentioned in the enclosed Form (Available in candidate's login).
8. POWERGRID'S medical standards are available at <https://www.powergridindia.com/health>.

In case the candidate fails to bring any of the above mentioned certificates/ documents or if they found not meeting the eligibility criteria specified in the detailed advertisement, then his/her candidature will be rejected and he/she will not be allowed to appear for the Pre- Employment Medical Exam and shall not be considered any further.

Mere appearance in the Document verification and/or Pre-Employment Medical examination, does not entitle the candidate for employment in POWERGRID. Eligibility is further subject to verification at various stages during / after the selection process.

Please note that failure to report for document verification and pre-employment medical examination or joining, the candidature of the candidate automatically stands withdrawn and cancelled without any further correspondence.

Candidates shall be required to stay for 3-4 days at their own expenses for completion of Document verification, Pre-Employment Medical Examination & Joining formalities. On successful completion of all the formalities, they shall be required to report at the training location immediately. Accordingly, they are advised to come prepared with their bag and baggage.

It may be noted that TA shall be paid only to those candidates who are found medically fit and report for joining at the place of training.

We take this opportunity to welcome you to the POWERGRID family & look forward to a long and fruitful association and wish you an exciting career ahead.

Candidates are advised to check their registered e-mail id for downloading call letter and formats of documents to be produced at the time of reporting.

For any query, please mail to [\*\*nr3rectt@powergrid.co.in\*\*](mailto:nr3rectt@powergrid.co.in)

Note: All corresponding formats are available in Candidate's login.